



**PLANNING BOARD
TOWN OF GROVELAND**

183 Main Street
Groveland, MA 01834
Tel: (978)556-7215 Fax: (978)469-5000

SITE PLAN REVIEW APPLICATION

In accordance with Section 108 of the Groveland Zoning Bylaws, Site Plan Approval is required for the following:

_____ Construction, exterior alteration, relocation,
occupancy, or change in use of any building for
commercial, industrial, office, multi-family,
municipal, institutional, utility, fraternal or
recreational purposes.
_____ Resumption of any use discontinued or not used for more
than two (2) years

Applicant: Name: _____ Title: _____

Address: _____

Telephone: _____ Cell Phone: _____

E-Mail: _____

Consultant: Name: _____ Title: _____

Address: _____

Telephone: _____ Cell Phone: _____

E-Mail: _____

Owners: Name: _____ Title: _____

Address: _____

Telephone: _____ Cell Phone: _____

E-Mail: _____

Number of Years of Ownership: _____

Zoning District: _____ Assessors Map & Lot _____

Registry of Deeds: Book: _____ Page: _____

PROJECT DESCRIPTION

Project Type: Residential Commercial Industrial
 Institutional Mixed Use

Scope of Work: (Check all that may apply):

Vegetation Removal Façade Change Demolition
 New Paving Earthwork New Structure
 Structure Expansion Accessory Structure New Parking
 Home Occupation Government Other

Proposed Building: (Attach building plans including front and side elevation and site plan drawing.)

Ground Floor (Sq Ft): _____ Number of Floors: _____

Total Square Feet: _____ Height: _____

Use: _____ Construction Cost: \$ _____

Setback Rear Lot Line _____ Setback Side Lot Line _____

Setback Front Lot Line _____ Frontage on Road _____

Other Information:

1. Is the property part of a subdivision? _____
2. Are there any wetlands or tributary streams involved? _____
3. Are there any restricting deeds or covenants? _____
 If yes please explain: _____

ALL COMPLETED APPLICATIONS MUST BE RECEIVED AT THE TOWN OFFICE AT LEAST 14 DAYS PRIOR TO THE PLANNING BOARD MEETING. REGULAR PLANNING BOARD MEETINGS ARE SCHEDULED EVERY OTHER TUESDAY PER MONTH.

* Please Provide a copy of any other permit required for your project. If new construction or an addition, a building permit is required from the Groveland Building Inspector.

* Please attach parking plan sketch

* Please attach a sketch of any sign(s), including all sign dimensions. Include on your site plan setbacks from the edge of the road, location on the property, type of fixture, direction of output, and light output of any sign lighting fixture or area lighting fixtures.

* Please attach a written erosion plan

* Please attach a certified abutters list

* If you have any questions about this process, this form, or require special accommodations based on disability or language barriers please call the Planning Board at **978-556-7215**.

The undersigned owner or authorized agent hereby applies for a permit in accordance with all statues, laws, and by-laws of the Commonwealth of Massachusetts and the Town of Groveland. It shall be the responsibility of the applicant to furnish all supporting documentation with this application. The applicant shall be responsible for all expenses for filing and legal notification.

The applicant hereby agrees to permit inspection to confirm construction as per plan during ordinary business hours by the Planning Board or its agent. The Planning Board reserves the right to hire a consultant at the applicant's expense if deemed necessary to further review plans or supporting data (M.G.L. Ch 44 Sec 53G)

Failure to comply with the application requirements, as cited herein and in the Planning Board Rules and Regulations may result in a dismissal by the Planning Board of this application as incomplete.

The applicant certifies that all the information and attachments submitted are true and correct.

Applicant's Signature

Date

Applicant's Name Printed

Owner's Signature

Date

Owner's Name Printed